



BUNTS SANGHA'S
S M SHETTY INTERNATIONAL SCHOOL & JUNIOR COLLEGE
AN IB WORLD SCHOOL
CAMBRIDGE INTERNATIONAL CENTRE - IN686
(ISO 21001:2018 Certified)

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CAMBRIDGE INTERNATIONAL CENTRE - IN686
IB School Code 051370

ADMISSION POLICY

(Last reviewed on April 2025)



Table of Contents

Sr. No	Content	Page No.
1.	The IBO Mission Statement & SMSISJ Mission statement	3
2.	SMSISJ Vision statement	3
3.	Purpose of the Admission Policy	4
	Admission Requirements	4
4.	Waiting List	5
	Procedures after Confirmation of Admission	5
5.	Admission into A Levels	6
6.	Admission to IBDP	8
7.	Subjects Offered at IBDP	9
8.	Admission Criteria for Group 2 Subjects	10
	Transfer Students	10
9.	Orientation	11
	Review Process and Communication	11

ADMISSION POLICY

The IBO Mission statement

The International Baccalaureate Organization aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the IBO works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

SMSISJC MISSION

Through quality teaching in a learner centric environment SMSISJ aims to:

- Relate classroom learning to real life experiences.
- Inculcate innovative thinking through challenging situations. Provide multiple platforms to exhibit intrinsic talent.
- Offer international exposure through collaborative projects. Inculcate the values of personal and collective wellbeing.
- Foster a sense of curiosity among our students.
- Encourage students to respect diversity and peaceful co-existence.

SMSISJC VISION

Inspiring learners to become confident, knowledgeable, open minded and responsible global citizens.

Purpose of the Admission Policy

The Admission policy is created to ensure that the school follows transparent procedure without discrimination to any student. This policy is shared with all the interested stakeholders so that the policy is implemented as per the IB standards and practices.

Admission Requirements

1. The school considers the following as essential for admission:

- a. Adequacy in the English language (CP III-Grade III onwards) as determined by an interaction with the student and the parents and examination of Progress Card
- b. An age-appropriate level of educational aptitude and skills as determined by the interaction with student and Progress Card
- c. Fitness Certificate

2. Age Criteria

- a. For entrance into EY-I students must be three years old by 31st December of the admission year in which the student is seeking admission
- b. For entrance into EY-II, students must be four years old by 31st December of the admission year in which the student is seeking admission
- c. For entrance into EY-III , students must five years old by 31st December of the admission year in which the student is seeking admission
- d. For entrance into Cambridge Primary I students must be six years old by 31st December of the admission year in which the student is seeking admission
- e. For entrance to all grades above Cambridge Primary I the previous grade Progress card will be looked at.

1. Before entrance into the school, all forms and paperwork must be completed.
2. The fees must be paid before students are placed on the class muster.
3. Students will not be placed in a certain grade, class, or level based on the parent's preference.

Admission policy for students residing in countries other than India

Students who are residing in countries other than India and wish to apply for admission to Bunts Sangha's S M Shetty International School and Junior College have to follow the following procedure:

1. Complete the Admission form with relevant attachments
2. Appear for the Interaction in person or over Skype.
3. Submit a Copy of Passport.

Waiting Lists

If a student has passed the necessary admissions requirements but there is no space available, he/she may be placed on a waiting list which holds good only for the current academic year.

Procedure to be followed for admission

Orientation for parents of EY-III followed by release of Admission Forms will begin from the first week of November of the current academic year.

1. Attested copies of the birth certificate and photograph to be attached to the form
2. Age criteria

Interaction

For admission to all grades an interactive session of the parents and child will be held with the Coordinator of the section

Tests

No formal tests will be held for admission in EY (Nursery) to Checkpoint (Grade VIII). A written test will be taken to assess the child's educational aptitude and skills and evaluate readiness of that grade level at IGCSE I (Grade IX).

Documents

1. Signed, completed Admission form
2. Medical Certificate
3. Copy of School Progress Card for the previous year in case of students from abroad

Fee Schedule

* Fees will be revised every 2 years. [Applicable to all grades from EY to AL/IBDP]

Admission into A-Levels

External Students

1. The students will be required to complete the Admission form and attach the relevant documents as specified in the form
2. Only students who have minimum 5 'C' grades in IGCSE and 60 % in other boards will be granted admission to A Levels.
3. The students will appear for a personal interaction where he/she will interact with Principal and CIE Coordinator to understand the aptitude for the Program and for subject selection.
4. After receiving the final passed result of Grade 10 in IGCSE , SSC, ICSE, CBSE or MYP or any other qualifying board and the school leaving certificate the fees are to be paid.

In House Students

Bunts Sangha's S M Shetty International School and Junior College students will automatically be given admission to the A Levels on completion of IGCSE with minimum 5 'C' Grades.

Subjects offered at A Levels

1. English
2. Mathematics
3. Physics
4. Chemistry
5. Biology
6. Accounting
7. Economics
8. Business
9. Psychology
10. Media Studies
11. Art and Design
12. Information Technology
13. Computer Science

Admission into the IBDP

External Students

1. The students will be required to complete the Admission form and attach the relevant documents as specified in the form
2. If the grade 10 scores are low in any subject the DPC conducts entrance test to check the eligibility.
3. The student will have a personal interaction with the Principal and Diploma Coordinator to understand the aptitude for the Diploma Program and to make the appropriate choices of courses and levels. The interaction will also assess research, problem solving, communication and creativity skills.
4. After receiving the final passed result of Grade 10 in IGCSE, SSC, ICSE, CBSE or MYP or any other qualifying board and the school leaving certificate, the fees are to be paid.

For Students joining IBDP after IGCSE

- At least grade C in the HL choice of Mathematics.
- Only the students who have taken FLE at IGCSE level are advised to take HL in English A: Language and Literature

For Students joining IBDP after Class X (other than IGCSE)

- 70% in Math and Science for selecting HL.

In House Students

Bunts Sangha's SM Shetty International School and Junior College students will automatically be given admission to the IBDP on completion of IGCSE.

Subjects offered at IBDP

Group	Subject
Group I	Language A : Language and Literature HL/SL
Group II *	Language B: Hindi HL/SL
	Language B: French HL/SL
	Language ab-initio Spanish SL
Group III	Business Management HL/SL
	Economics HL/SL
	Psychology HL/SL
	History HL/SL
	Digital Society HL/SL
	Environmental Systems and Societies HL/SL
Group IV	Physics HL/SL
	Chemistry HL/SL
	Biology HL/SL
	Environmental Systems and Societies HL/SL
	Computer Science HL/SL
Group V	Mathematics: Approaches & Analysis HL/SL
	Mathematics : Application & Interpretation HL/SL
Group VI	Visual Arts HL/SL
Core	Theory of Knowledge
	Extended Essay
	Creativity, Activity and Service

***Group II**

It is a requirement of the programme that students study at least one subject from group 2.

1. Language ab initio courses are for beginners (that is, students who have little or no previous experience of learning the language they have chosen) or has scored E grade and below or 50% and below in the Grade X exam. These courses are only available at standard level.
2. Language B courses are intended for students who have had some previous experience of learning the language. They may be studied at either higher level or standard level. Student who has not studied Hindi for around 10 years is not eligible to take Hindi Language B at SL. In case of any other board, student will be tested on written and oral skills to determine the level.

Students who do not meet the Diploma requirements are recommended for Course Certificate.

Any student with Special Needs will be assessed by the Special Needs Department. Refer to Special Education Needs Policy for details

Transfer Students

The students seeking admission in DP Y2 are accepted only if they have completed DP Y1 on the following conditions:

- SMSISJC would offer the subjects the student has studied in the DP Y1 from the previous school.
- Transfer certificate and reports from the previous school along with a recommendation letter from the DP Coordinator of the previous school.
- Admission is completely based on the discretion of SMSISJC.

ORIENTATION OF PARENTS AND THE STUDENTS

The DP Coordinator conducts an orientation session for parents and students to brief them about the IBDP core and curriculum.

ADMISSION POLICY REVIEW AND COMMUNICATION PROCESS

- The Admission policy is reviewed every 2 years or when there are changes in the IB policy/stipulations or as and when required.
- The school's leadership team along with the management representative reviews and revises the admission policy.
- The revised policy is then shared with the school community.