



BUNTS SANGHA'S  
**S M SHETTY INTERNATIONAL SCHOOL & JUNIOR COLLEGE**  
AN IB WORLD SCHOOL  
CAMBRIDGE INTERNATIONAL CENTRE - IN686  
(ISO 21001:2018 Certified)

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IB School Code 051370

# **ADMISSION POLICY**

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## **ADMISSION POLICY**

### **The IBO Mission statement**

The International Baccalaureate Organization aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the IBO works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

### **SMSISJC MISSION**

Through quality teaching in a learner centric environment SMSISJ aims to:

Relate classroom learning to real life experiences.

Inculcate innovative thinking through challenging situations.

Provide multiple platforms to exhibit intrinsic talent.

Offer international exposure through collaborative projects.

Inculcate the values of personal and collective wellbeing.

Foster a sense of curiosity among our students.

Encourage students to respect diversity and peaceful co-existence.

### **SMSISJC VISION**

Inspiring learners to become confident, knowledgeable, open minded and responsible global citizens

## **Purpose of the Admission Policy**

The Admission policy is created to ensure that the school follows transparent procedure without discrimination to any student. This policy is shared with all the interested stakeholders so that the policy is implemented as per the IB standards and practices.

## **Admission Requirements**

1. The school considers the following as essential for admission:

- a. Adequacy in the English language ( CP III-Grade III onwards ) as determined by an interaction with the student and the parents and examination of Progress Card
- b. An age-appropriate level of educational aptitude and skills as determined by the interaction with student and Progress Card.
- c. Fitness Certificate

2. Age Criteria

- a. For entrance into IEYC I students must be three years old by 31<sup>st</sup> December of the admission year in which the student is seeking admission
- b. For entrance into IEYC II, students must be four years old by 31<sup>st</sup> December of the admission year in which the student is seeking admission
- c. For entrance into IEYC III , students must five years old by 31<sup>st</sup> December of the admission year in which the student is seeking admission
- d. For entrance into Cambridge Primary I students must be six years old by 31<sup>st</sup> December of the admission year in which the student is seeking admission
- e. For entrance to all grades above CP I the previous grade Progress card will be looked at.

3. Before entrance into the school, all forms and paperwork must be completed.

4. The fees must be paid before students are placed on the class muster.

5. Students will not be placed in a certain grade, class, or level based on the parent's preference.

## **Admission policy for students residing in countries other than India**

Students who are residing in countries other than India and wish to apply for admission to Bunts Sangha's SM Shetty International School and Junior College have to follow the following procedure:

1. Complete the Admission form ( Online Form) with relevant attachments
2. Appear for the Interaction in person or over Skype.
3. Submit a Copy of Passport.( If needed)

## **Waiting Lists**

If a student has passed the necessary admissions requirements but there is no space available, he/she may be placed on a waiting list which holds good only for the current academic year.

## **Procedure to be followed for admission**

Orientation for parents of EY III (Cambridge Early Years) followed by release of Admission Forms will begin from the first week of September/October/ November of the current academic year.

1. Attested copies of the birth certificate, Aadhar card to be attached to the form
2. Age criteria

## **Interaction**

For admission to all grades an interactive session of the child will be held with the Coordinator of the section

## **Tests**

No formal tests will be held for admission in EY I (Nursery) to Checkpoint (Grade VIII). A written test will be taken to assess the child's educational aptitude and skills and evaluate readiness of that grade level at IGCSE I.

## **Documents**

1. Signed, completed Admission form
2. Medical Certificate
3. Copy of School Progress Card for the previous year in case of students from abroad
4. Fee Schedule

\* Fees will be revised every 2 years.

## **Admission to A Levels**

### **External Students**

1. The students will be required to complete the Admission form and attach the relevant documents as specified in the form
2. Only students who have minimum 5 C grades in IGCSE and 60 % in other boards will be granted admission to A Levels.
3. The students will appear for a personal interaction where he/she will interact with Principal and CIE Coordinator to understand the aptitude for the Program and for subject selection.
4. After receiving the final passed result of Grade 10 in IGCSE , SSC, ICSE, CBSE or MYP or any other qualifying board and the school leaving certificate the fees are to be paid .

### **In House Students**

Bunts Sangha's SM Shetty International School and Junior College students will automatically be given admission to the A Levels on completion of IGCSE with minimum 5 C Grades.

### **Subjects offered at A Levels**

1. English Language
2. Mathematics
3. Physics
4. Chemistry
5. Biology
6. Environmental Management
7. Accounting
8. Economics
9. Business
10. History
11. Psychology
12. Media Studies
13. Art and Design
14. A-ICT

## Admission into the IBDP

### External Students

1. The students will be required to complete the Admission form and attach the relevant documents as specified in the form
2. There will be an entrance test for the students in Math and English
3. The student will have a personal interaction with the Principal and Diploma Coordinator Designate to understand the aptitude for the Diploma Program and to make the appropriate choices of courses and levels. The interaction will also assess research, problem solving, and communication and creativity skills.
4. After receiving the final passed result of Grade 10 in IGCSE , SSC, ICSE, CBSE or MYP or any other qualifying board and the school leaving certificate, the fees are to be paid.

#### For Students joining IBDP after IGCSE

- At least grade B in the HL choice of subjects
- At least grade C in the SL choice of subjects.
- At least 75% in FLE for choice of English HL or based on the written test in English.

#### For Students joining IBDP after Class X (other than IGCSE)

- 80% in Maths and Science. For HL choice of subjects in Maths and Science.
- Based on written test for English HL.
- Time and venue of the entrance test is communicated to the applicants.
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### In House students

Bunts Sangha's SM Shetty International School and Junior College students will automatically be given admission to the IBDP on completion of IGCSE.

### Subjects offered at IBDP

Group	Subject
Group I	Language A : Language and Literature HL/SL
Group II *	Language B: Hindi HL/SL
	Language B: French SL
	Language abinitio Spanish SL



Group III	Business Management HL/SL
	Economics HL/SL
	Psychology HL/SL
	ESS SL
	History HL/SL
Group IV	Physics HL and SL
	Chemistry HL and SL
	Biology HL and SL
	ESS SL
	Computer Science HL/SL
Group V	Mathematics: Approaches & analysis HL/SL
	Mathematics : Application & Interpretation HL/SL
Group VI	Visual Arts HL/SL
Core	Theory of Knowledge
	Extended Essay
	Creativity, Activity and Service

### **\*Group II**

1. Student who has studied Hindi for around 10 years will not be eligible to take Hindi Language B at SL
2. Student will be eligible for Language abinitio if he has not studied the language at all or has scored E grade and below or 50% and below in the Grade X exam. In case of any other board student will be tested on written and oral skills to determine the level.

Students who do not meet the Diploma requirements are recommended for Course Certificate.

**Any student with Special Needs will be assessed by the Special Needs Department.  
Refer to Special Education Needs Policy for details**

## **Transfer students**

The students seeking admission in DP Y2 are accepted only if they have completed DP Y2 only on the following conditions:

- SMSISJC should offer the subjects, the students has studied in the Y1 from the previous school.
- Transfer certificate and reports from the previous school along with a recommendation letter from the DP Coordinator of the previous school.
- Admission is completely based on the discretion of SMSISJC.

## **ORIENTATION OF PARENTS AND THE STUDENTS**

As the IB Diploma programme is a new curriculum for many parents and students, they are introduced to the IBDP through an orientation programme conducted by the DP coordinator.